

**FORT WORTH SCOTTISH RITE FOUNDATION, INC.**  
**MAJ. THOMAS A. SPENCER, AUS, Retired**  
**Scholarship Benefiting Community College Students**

**INTRODUCTION**

The Fort Worth Scottish Rite Foundation, Inc. (the “Foundation”) is pleased to announce a scholarship program in the name of Maj. Thomas A. Spencer, AUS, Retired. A scholarship will benefit a student attending a community college. The scholarship is for \$1500.00 and is granted in accordance with the terms and conditions stated herein and the attached Sample Letter to Institution. A scholarship may be considered for renewal for subsequent semesters at the discretion of the Foundation. There may be multiple scholarships available under this Program. Scholarships are awarded for a specific semester.

A community college is a public institution which awards associate degrees or certificates of completion and is a member of the Texas Association of Community Colleges. A successful applicant shall use their scholarship proceeds to pursue their education at a community college.

**APPLICATION INSTRUCTIONS**

**NOTE: Applicants must comply with these instructions. Applications that do not follow these instructions may not be considered.**

1. Answer all questions on **pages 3 through 4** of this application.
2. Assemble an **Application Package** in the following order. (No photos)
  - a. Your completed pages 3 through 4.
  - b. Your high school transcript and, if currently or previously enrolled in a community college, a copy of your community college transcript, if any.
  - c. A copy of your high school diploma or a copy of your GED Results.
  - d. A verification from your employer with the information in item 4 of the Scholarship Conditions on page 2 of this application.
  - d. A verification that you live in the home of your parent or close family member signed by that parent or family member.
  - e. Two personal reference letters for you. (Must be from non-family members)
3. **Mark out all Social Security Numbers on all documents in your Application Package.**
4. Do not submit application material separately. Incomplete applications may not be considered.
5. Send the Application Package to Fort Worth Scottish Rite Foundation, Inc., P.O. Box 1320 - Fort Worth, TX 76101-1320, attention of Spencer Scholarship Committee.
6. Application Packages may be submitted and considered at any time; however, an application will not be considered if it is received in the Foundation’s office less than thirty (30) days before the first day of class for the semester for which assistance is sought.

## SCHOLARSHIP CONDITIONS

The Scholarship conditions are:

- A. The applicant will:
  - 1. Have made an application for admission to a community college or be enrolled in a community college for a minimum of nine (9) semester hours or its equivalent.
  - 2. Live in the home of their parent(s) or a close family relative.
  - 3. Be employed outside of the home for an average of at least twenty (20) hours per work week.
  - 4. Provide verification from an employer of work status, position, hours of work and average number of hours worked per week in the preceding 60 days.
  - 5. Have graduated from high school or earned a GED within two years of initial application for the scholarship. If the applicant graduated from high school, the applicant shall not have graduated in the top twenty percent (20%) of their high school graduating class.
  - 6. Provide a State of Texas Certificate of High School Equivalency if not a high school graduate.
  - 7. Have maintained a minimum grade point average of 2.0 on a 4.0 scale on all community college courses previously taken, if any.
- B. The Foundation may in its discretion renew a scholarship awarded under this program. To request a renewal of a scholarship the student must provide to the Foundation a copy of their current college transcript, and verifications of their living arrangements and employment status.
- C. The proceeds of a scholarship may only be used for attendance at a community college.
- D. The proceeds will be deposited with the financial affairs office of the community college attended by the student. The transmittal letter to the academic institution will be in similar form to that attached to this package. The form transmittal letter contains additional conditions pertaining to the scholarship which are incorporated herein by reference.
- E. Properly completed Application Packages will be reviewed by the Foundation. The review of completed application packages and the award of scholarship(s) is in the sole discretion of the Foundation and its representatives.
- F. If the applicant or recipient is enrolled in program leading to a Certificate for Completion for specialized training, they may satisfy the minimum of nine (9) semester hours by being enrolled in such program on a full-time basis as recognized by their community college.

## **MAJ. THOMAS A. SPENCER, AUS, Retired Scholarship Application**

Return application and all required material to Fort Worth Scottish Rite Foundation, P.O. Box 1320 - Fort Worth, TX 76101-1320. **Applications may be submitted and considered at any time; however, an application will not be considered if it is received in the Foundation's office less than thirty (30) days before the first day of the semester for which assistance is sought.**

PLEASE PRINT OR TYPE:

Name: \_\_\_\_\_  
(First Name) (Middle Name) (Last Name)

Address: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Email address \_\_\_\_\_ Phone number \_\_\_\_\_

What is the name and address of your parent or close family relative with whom you reside?  
\_\_\_\_\_

What community college do you now attend or plan to attend and what is or will be your course of study? \_\_\_\_\_

What was the name of the last high school you attended if you graduated from high school? If you did not graduate what is the name of the last school, you attended?  
\_\_\_\_\_

What year did you graduate from high school, or if you did not graduate from high school what year did you receive your GED? \_\_\_\_\_

How did you learn about the Maj. Thomas A. Spencer scholarship program?  
\_\_\_\_\_

What are your goals in life and how will you use your education to obtain those goals?  
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How long do you anticipate you will be attending a community college, and do you anticipate that you will continue your education at a traditional four year university?

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Describe your employment history:

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Why do you live with your parent(s) or family relative?

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Do you need to work while attending college and if so, why do you need to work?

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Why did you decide to attend a community college as opposed to a traditional four-year university?

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I certify that the information that I have given on this application is true and correct to the best of my knowledge on the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Signature of Applicant